

Mentoring Guidelines – To Help New Members

When a new member joins our club, she is assigned a mentor. Mentors are a seasoned club member assigned by the Membership Committee. The mentor will provide guidance, support, insight, friendship, encouragement, and all pertinent information that will assist the new member towards success through her first year in the club.

Listed below are some guidelines you might find helpful in assuring the success of a new member during her first club year.

- Be sure to introduce the new member to other members at meetings, events, and conferences.
- Sit with her at all meetings, or arrange for a substitute mentor if you cannot be there.
- Explain the structure of the organization. (International, Federation, Region, and Districts) and explain how they work together.
- Explain our projects, programs, awards, club administration, fundraising and membership to her.
- If she is absent, call her to tell her she was missed and let her know what took place.
- Answer questions, encourage her participation, and join with her in club projects.
- Find out what her interests or talents are and make suggestions to committees she might enjoy serving on to get her more involved.
- Encourage her attendance at, and attend with her:
 - Club meetings
 - Board meeting
 - District meeting
 - Region Conference
 - And other Soroptimist events
 - If you are unable to attend, arrange for her to go with someone else
- Introduce her to our website and facebook page and show her how to use them.
- Show her where to go on the SNR website to sign up for the E-Blast.
- Keep in contact with her during the summer “dark” period regarding any club summer projects or social events.

Questions, Concerns, and Suggestions.

If you have any questions or concerns about mentoring, please contact the club Membership Chair.